



JACKSON COUNTY FIRE DISTRICT 4

21200 HWY 62 • SHADY COVE, OR • 97539 • (541) 878-2666

Board of Directors Meeting- Minutes

Held in the Shady Cove Public Library Conference Room

22477 OR-62, Shady Cove 97539

Minutes for January 14th, 2025

1. Meeting called to order at 10:00 AM by President Krutsch.
2. **Roll Call-** President Krutsch- present, Vice President Higgs- absent, Director Schumacher- present, Director Winfrey- present, Director Krupa- present, Chief Crume- present.
3. **VISION AND MISSION-**
 - **Vision:** to reduce and/or eliminate risk from fire, rescue, and medical events in the Upper Rogue Communities we serve.
 - **Mission:** To protect life and property through all hazard emergency response services, public education and prevention activities.
4. **Minutes-** December 18th, 2025 regular board meeting minutes were reviewed. An error was noted in the financial section- Director Winfrey seconded the motion. Director Schumacher proposed a motion to approve the December 2025 minutes as modified. Director Winfrey seconded the motion. President Krutsch, Director Schumacher, Director Winfrey and Director Krupa voted unanimously to approve the minutes as amended.
5. **Financial Review-** The Revenue, Expenditure, Accounts Payable, and Credit Card Ending balance reports for December 2025 and the Balance Report for November 2025 were reviewed. Director Schumacher proposed a motion to approve the December 2025 reports as presented. Director Krupa seconded the motion. President Krutsch, Director Schumacher, Director Winfrey, Director Krupa, and Chief Crume voted unanimously to approve the reports as presented. Director Winfrey proposed a motion to approve the balance report for November 2025 as presented. Director Krupa seconded the motion. President Krutsch, Director Schumacher, Director Winfrey and Director Krupa voted unanimously to approve the report as presented.
6. **Public comment-** none.
7. **Informative Items-**
 - a. Monthly status report was reviewed by Chief Crume.



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- b. CWRR Update- Survey intake has slowed down, with \$107K left in the budget, the program will run until approximately June or July of 2026.

8. Old Business –

- a. Policy Review: Code of Conduct- after review, policies will be voted on at the next board meeting.
- b. JCFD4 Strategic Plan
- c. SDAO Conference in February.
- d. PLO Policy- reviewed.
- e. PLO Policy: Chief Crume presented final draft of Resolution 26-01 in the matter of adopting the Board of Directors Policy 2.11- Paid Leave Oregon. Amendments were suggested after review; Director Winfrey proposed a motion to approve the policy revisions. Director Schumacher seconded the motion. President Krutsch, Director Schumacher, Director Winfrey, Director Krupa, and Chief Crume voted unanimously to approve the policy as amended. With approval of the amendments, Director Krupa proposed a motion to approve resolution 26-01 in the matter of adopting Policy 2.11 as presented. Director Schumacher seconded the motion. President Krutsch, Director Schumacher, Director Winfrey and Director Krupa voted unanimously to approve the resolution as presented.

9. New Business-

- a. Labor Negotiations- Intent to Bargain, meeting coming soon. Chief Crume, Director Schumacher and Director Winfrey will be in attendance.
- b. Safety Committee- update provided.
- c. Surplus Extrication Tools

10. Topics Following the Preparation of the Agenda- President Krutsch

- a. The next board meeting will be held February 11th, 2026 at the regular place and time.

11. Good of the Order- Awards banquet will be held March 7th, 2026.

12. Individual Board Comments- none.

13. Adjournment- President Krutsch adjourned the meeting at 11:46 AM

Minutes Submitted by: **Briauna Castle**

Minutes Approved by: